

PHOENIX PUBLIC LIBRARY DISTRICT

MINUTES

May 7, 2026 – 5:30 P.M.

The meeting was called to order by President, Martina Mahaffey at 5:33pm

MEMBERS PRESENT: M. MAHAFFEY, PROCTOR-HARRIS, WELLS, DUDLEY, D. MAHAFFEY.

MEMBERS ABSENT: HARPER

Prayer –Proctor-Harris

Public Comment- N/A

MINUTES: A motion was made by Wells and seconded by Proctor-Harris to approve the April 2, 2026, minutes. *The motion passed 5-0-0 (Ayes: M. Mahaffey, Proctor-Harris, Dudley, Wells, D. Mahaffey.*

Loggins arrived @5:40pm.

CORRESPONDENCE – President Mahaffey received correspondence from the State that one of our elected officials did not complete their EIS by the May 1st due date. The individual will pay the late fee.

LIBRARY DIRECTOR REPORT –

- Tax Service Dates have been extended-Remaining dates are May 16, 30 and June 13, 20, 27.
- Senior Wednesday has been going well.
- Door Counter – 105
- Computer Usage – 26
- New Patrons for the month – 6/ Total Patrons for the month – 30
- Rails Request - 1
- *Copies – n/a
- Fax Service – n/a
- Petty Cash – n/a

Board comments, suggestions, and directions for the Library Director:

- On Senior Wednesdays, the library director will announce what they will do each Wednesday and lay out a plan for the activities on each Wednesday to be publicized.
- Purchase audio books to be used with headphones.
- Inform library director to give the board a monthly start and finish door count.

FRIENDS OF THE LIBRARY REPORT- G. Dudley, FOTL Liaison

Mrs. Dudley reported that the FOTPL voted on two new members: Joyce C. and Rochelle C. (Mahaffey sent Dr. Williams the info on purchasing a brick)

FINANCE REPORT

- **Library Account:**
 - Beginning Balance - \$25,361.99 {as of 5/7} (including funds from technology grant-\$5,348.73 – Tech Grant needs to be spent by July)
 - Deposits – \$7,151.58 (cook county)

Approved June 6, 2026

- Bills: \$2,717.90

A motion was made by Proctor-Harris and seconded by D. Mahaffey to approve the finance report and pay bills totaling \$ 2,717.90, along with purchasing a printing machine and scanner with the technology grant money (\$6,633.46). The motion passed 6-0-0 (Ayes: M. Mahaffey, Proctor-Harris, Loggins, Dudley, Wells, D. Mahaffey).

OLD BUSINESS

- **April 23rd Sip and Paint** – The activity went well, 40 people responded, but only 20 showed-up. Next Sip and Paint scheduled for August.
- **National Library Week (April 19th-25th)**
 - Poetry Contest – No participants/It was suggested that we contact Ms. Broom at Thornton for assistance.
- **Cinco de Mayo – May 2nd** – The event was heavily attended, with a mixture of people. Suggestion for next year: More games are needed.
- **Juneteenth Update**
 - Flyers are out (M. Mahaffey will update the flyer to include the entertainment)
 - As of today, we have 5 vendors signed up.
 - Entertainment: Michael Flowers Band
 - A motion was made by Proctor-Harris and seconded by Wells to pay the Band a \$500 deposit. The motion passed 6-0-0 (Ayes: M. Mahaffey, Proctor-Harris, Loggins, Dudley, Wells and D. Mahffey)
 - Taco/Food Truck (Proctor-Harris will look into it.
 - Bouncy House – We will ask the Park District to sponsor.
 - M. Mahaffey will check the price of yard signs.
 - Wells will check on getting the mosquito abatement out to spray before the event.
- **Back-to-School Event – August 15th Update:**
 - There will be a meeting with the Ministers on June 5th @10am, at the MPC. Loggins, community churches liaison and Wells will attend meeting to discuss the other churches participation with the back-to-school event.

NEW BUSINESS:

Recommended Senior Activities:

- Candle Classes in Homewood/we need a minimum of 10 participants/cost \$40 pp. (we should look around for a better price)
- Crafts-In-A-Bag – D. Mahaffey will spearhead; this could be a summer activity for the youth too.
- Make your own Tea Bags – The instructions will be given to Ms. Starks to spearhead this activity.

June Board Meeting – The board discussed and agreed to move the June 4th meeting to June 6th at 10am, we meet prior to the Juneteenth event. A motion was made by Wells and seconded by M. Mahaffey. *The motion passed 6-0-0 (Ayes: M. Mahaffey, Proctor-Harris, Loggins, Dudley, Wells, D. Mahaffey).*

Meeting Adjourned at 6:33pm