

**PHOENIX PUBLIC LIBRARY DISTRICT
MINUTES
June 6, 2026 – 10:00 A.M.**

The meeting was called to order by President, Martina Mahaffey at 10:00am

MEMBERS PRESENT: M. MAHAFFEY, LOGGINS, PROCTOR-HARRIS, WELLS, DUDLEY, D. MAHAFFEY.

MEMBERS ABSENT: HARPER

Prayer –Proctor-Harris

Public Comment- N/A

MINUTES: A motion was made by Loggins and seconded by Dudley to approve the May 7, 2026, minutes. *The motion passed 6-0-0 (Ayes: M. Mahaffey, Loggins, Proctor-Harris, Dudley, Wells, D. Mahaffey.*

CORRESPONDENCE – Received correspondence from Attorney Michelle B-Fountain office regarding the Budget & Appropriation Ordinance that needs to be approved by August

LIBRARY DIRECTOR REPORT –

- Tax Service Dates have been extended-Remaining dates are June 13, 20, 27.
- No Senior Wednesdays on June 10 and June 17
- Senior Wednesdays will resume on Jun 24th/Pokeno will be the activity.
- Check out the New & Improved Kids Section
- Flash Drive needs to purchase for the New Printer
- Approval needed for signage quote for bookshelves
- Technology News: Cook County Digital Equity Grant Meeting on June 10th at 6pm via Zoom.
- Door Counter – 361 (January – June) (numbers are up)
- Computer Usage – 40
- New Patrons for the month – 1/ Total Patrons for the month – 45
- Rails Request - 0
- *Copies – \$21.10 (we will know how much money is in the copier when AT Business Solutions comes to empty it)
- Fax Service – \$4.00
- Petty Cash – \$25.10

Board comments, suggestions, and directions for the Library Director(s):

- For the copier, are we paying in advance?
- Door Counter: Still need monthly start and finish count, EPH will show Ms. Starks what we need.
- We need new library cards
- Need to order headphones for the Seniors to purchase.

FRIENDS OF THE LIBRARY REPORT- G. Dudley, FOTL Liaison
NO REPORT

FINANCE REPORT – NO REPORT (Our current bank, Bank Financial is changing over to Financial Bank.

OLD BUSINESS

- **Juneteenth Festival held on June 6th**
 - **Feedback**
 - The event went well!
 - Food vendors were a No-Show.
 - Next year vendors will be asked to pay in advance
 - Maybe have a later start time.
- **Wednesday Senior Day Activities:**
 - Crafts-In-A-Bag – Bags were to be distributed at the Juneteenth Festival
 - Computer Classes – Ask Ms. Starks when classes will begin.
 - Tea-Par-Tay – The activity went over well; the seniors enjoyed it.
 - Cyber-Security Workshop June 10th.
 - Seniors will go to SSC Cosmetologist School on June 17th.
- **Back-to-School Event – August 15th Update:**
 - Loggins and Wells went to the Ministers meeting held on June 5th. We met with Rev. Ferrell, Rev. Hairston, Rev. McCreary, Chief Wells and Deputy Chief Morris. Loggins explained to the group how we wanted them to participate in the library's Community-Wide back-to-school event, by donating school supplies from the list provided. The ministers agreed this was a good idea and agreed that they would split the supply list between the churches. So far, the following churches will donate the following items:
 - **Mt. Zion:** Pens, Pencils, Color Pencils, Glue Sticks, Glue
 - **Daniel Chapel:** Notebook paper, spiral notebooks, folders, index cards, gallon size Ziploc bags, Kleenex, Purex
 - **New Covenant:** Loose-leaf notebook paper (wide-ruled and college-rule); Paper Folders; Spiral Notebooks; Three-Ring Binders and Rulers.
 - **M. Mahaffey** will reach out to Catrina Cantrell (Jaden Ross Organization)
 - **The Police Dept** have 75 extra bookbags to donate
 - **Wells** will reach out to Dr. McKenzie (Upward Bound), ComEd and Nicor
- **Book Club will begin on Wednesday**

NEW BUSINESS:

- **Approval of the re-design kids' section at the library.**
 - A motion was made by M. Mahaffey and seconded by Proctor-Harris to approve the South Suburban Chicago Chapter, Top Ladies of Distinction donation of the re-design of the kid's section. *The motion passed 6-0-0 (Ayes: M. Mahaffey, Loggins, Proctor-Harris, Dudley, Wells, D. Mahaffey)*

Meeting Adjourned at 10:43am