

PHOENIX PUBLIC LIBRARY DISTRICT

MINUTES

April 2, 2026 – 6:00 P.M.

The meeting was called to order by President, Martina Mahaffey at 6:06pm

MEMBERS PRESENT: M. MAHAFFEY, LOGGINS, PROCTOR-HARRIS, WELLS, DUDLEY, D. MAHAFFEY (arrived @ 6:07pm), and HARPER (arrived @ 6:07pm)

Prayer –Proctor-Harris

Public Comment- N/A

MINUTES: A motion was made by Dudley and seconded by Proctor-Harris to approve the March 5, 2026 minutes (Vote: 6-0-1) (Ayes: Mahaffey; Loggins; Proctor-Harris; Dudley; D. Mahaffey; Harper/ Abstain: Wells)

CORRESPONDENCE – N/A

LIBRARY DIRECTOR REPORT –

- Approval of Flyer for National Library Week activities.
- New library cards have been received; Ms. Starks has reached out to patrons regarding picking up cards.
- Rails subscription has been renewed
- Last Day for Tax Service – April 11, 2026
- Door Counter – 73 (total count as of 3/2 - 6367)
- Computer Usage – 15
- New Patrons for the month – 1/ Total Patrons for the month – 1
- *Copies - \$20.40
- Fax Service - \$9.00
- Petty Cash - \$29.40

Board comments, suggestions and directions for the Library Director:

- Purchase of a new fridge for the workroom has been approved.
- Proctor-Harris will inquire about who is responsible for updating our website.
- *Proctor-Harris will create a form to be used for daily collection for the copier
- Jasmine will be instructed to inquire about a debit card /AT Solutions

FRIENDS OF THE LIBRARY REPORT- G. Dudley, FOTL Liaison

No Report. (M. Mahaffey will reach out to Dr. Williams about purchasing a brick. She will send his contact information to Friends)

FINANCE REPORT

• **Library Account:**

- Beginning Balance - \$21,051.14 (including funds from technology grant- \$ 6,003.58)
- Deposits – \$8,829.54
- Bills: \$4,386.00

A motion was made by Proctor-Harris and seconded by Loggins to approve the finance report and pay bills totaling \$ 4,386.00. The vote passed 7-0-0 (Ayes: M. Mahaffey, Proctor-Harris, Loggins, Dudley, Wells, D. Mahaffey and Harper.

APPROVED MAY 7, 2026

OLD BUSINESS

- Spring Activities – There were only 2-3 kids that participated.
- Open Mic – Info was sent to the High Schools/Deadline date April 18th.
- Cinco DeMayo will be held May 2nd; we will partner with Thornwood Hispanic Cultural Club. A flyer will be created and sent out. We will look into reserving the MPC for the event.

NEW BUSINESS:

- **Back to School Event Planning Meeting March 23rd** – Mahaffey and Wells met with Mrs. Ferrel from Mt. Zion to discuss and plan for the Back-to-School the Safeway Fair in August. Mrs. Ferrel was excited about the idea of us collaborating on this event. We discussed that each church would be responsible for donating something. We will have another meeting soon; the date has not been set.
- **Seniors Day at the Library** – We will transport the seniors on a weekly basis to the library for different activities (hours 2pm-3pm). Computer classes will begin in a month; seniors will be encouraged to sign up for the classes. M. Mahaffey will create a flyer and Loggins will distribute the flyer in the café.
- **Streaming Devices** – Harper brought information to the board about the possibility of patrons checking out streaming devices, such as Roku kits. The information was discussed, but we will look into it further.
- **Crafts-In-A-Bag** – D. Mahaffey will spearhead this activity, which will begin in July, 2026

Meeting Adjourned at 7:08pm

Next meeting April 2, 2026