

**PHOENIX PUBLIC LIBRARY DISTRICT
MINUTES
NOVEMBER 13, 2025 – 6:00 P.M.**

The meeting was called to order by President, Martina Mahaffey at 6:10pm

MEMBERS PRESENT: MAHAFFEY, LOGGINS, PROCTOR-HARRIS, WELLS, DUDLEY

ABSENT: HARPER

Prayer –Proctor-Harris

Public Comment- None

MINUTES: A motion was made by G. Dudley and seconded by E. Loggins to approve October 2, 2025, minutes (Vote: 5-0-0 (Ayes: Mahaffey; Loggins; Proctor-Harris; Wells and Dudley /Absent: Harper)

CORRESPONDENCE – None

LIBRARY DIRECTOR REPORT –

- October Reading Contest ended (there was a total of 52 students)
- Donus with Santa Flyer needs to be approved (Dec 13th)
- There was no participation for fall intercession activities during the day. Children did come in during the evening hours. (Students are required to read 20 mins everyday before getting on the computer).
- New Staff – Chionte Bateman (Hours: Mon-Thurs/12pm-7pm)
- The library's website is completed. Board members are encouraged to go to the website @ www.bolccenter.org and make suggestions.
- Door Counter – 55
- Computer Usage - 40
- New Patrons for the month – 4 / Total Patrons for the month – 50
- Purchases: IPads (4); Audio Books; Ink for Printer (out of petty cash)

FRIENDS OF THE LIBRARY REPORT- G. Dudley, FOTL Liaison

- The Friends of the Library met on November 13th.
- 100 plus letters were sent regarding wall donations. Currently, Friends have not heard from anyone.
- A plaque for School District 151 needs to be purchased.

FINANCE REPORT

- **Library Account:**
 - Beginning Balance - \$23,145.65 (including funds from technology grant-\$6,161.80)
 - **Bills to pay totaling: \$270.08**
 - **Petty Cash on-hand: \$37.95 (collected from fax service \$17 and copies \$20.95**

A motion was made by Proctor-Harris and seconded by Wells to approve the finance report and pay bills totaling \$270.08. The vote passed 5-0-0 (Ayes: Mahaffey, Proctor-Harris, Loggins, Dudley and Wells / Harper Absent).

OLD BUSINESS

- **Coolidge Alumni Reunion UPDATE** – Sneaker Ball Reunion Gala/October 25th
 - Everyone agreed that the Sneaker Ball reunion was a huge success!
- **Family Reading Night - November 15th**. Proctor-Harris distributed a detailed itinerary for the day of the event. The board chose the 1st, 2nd and 3rd place winners from the Horror Story Writers. Gift cards will be given to the winners.
 - The Board members will donate 3 games to raffle.

NEW BUSINESS:

- **Vacant Board Seat** – Ms. Destiny Mahaffey was appointed and sworn in as the new Library Board Trustee. Ms. D Mahaffey is completing the remaining term of Ms. L. Dillard.
- **Black History Program – February 21, 2026**
 - Ms. Saraea Serbia, a high school counselor in Englewood and a Mental Health Specialist was invited to speak to the board. Ms. Serbia will be one of the speakers for our Black History Program, she will speak on Mental Health in the Community.

The board voted 5-0-0 to reschedule the December 4th meeting to December 11th, due to there not being a quorum. It was motioned by Proctor-Harris and seconded by M. Mahaffey.

Meeting Adjourned at 7:36pm

Next meeting scheduled for December 11, 2025.